

## CUSICK SCHOOL DISTRICT NO. 59 Motor Vehicle Use Request

Date: \_\_\_\_\_ Activity: \_\_\_\_\_

**Re:** School Activity Transportation

**Person Requesting Transportation:** \_\_\_\_\_

Type of Vehicle(s) Requested: { } Van { } Malibu { } Buick

Number of Passengers: \_\_\_\_\_ Are Passengers under the Age of 12: { } Yes { } No

**\*Students under the age of 12 may not sit in the front of any vehicle with an airbag!**

Date	Destination	Departure Time/Place	Time & Date requested	Time & Date vehicle will be available <small>(Jack will fill in)</small>	Time & Date returning to school	# of Students

Special Instructions:

Driver(s): 1. \_\_\_\_\_ 2. \_\_\_\_\_

Chaperone(s): 1. \_\_\_\_\_ 2. \_\_\_\_\_

If transporting students, is there a driving abstract on file for the driver:

{ } Yes { } No

Need: Credit Card \_\_\_\_\_ Garbage Box \_\_\_\_\_ other \_\_\_\_\_ (explain)

**ALL REQUESTS ARE TO BE APPROVED BY THE BUILDING PRINCIPAL AND RECEIVED IN THE SUPERINTENDENT'S OFFICE FIVE (5) WORKING DAYS PRIOR TO THE TRIP DATE. REQUESTS NOT RECEIVED WITHIN THE TIMELIMITS MAY BE DENIED. THE BUILDING PRINCIPAL MAY APPEAL THE DENIAL.**

Date: \_\_\_\_\_ Principal: \_\_\_\_\_

Date: \_\_\_\_\_ Transportation Mechanic: \_\_\_\_\_

Vehicle(s) Assigned: \_\_\_\_\_

Date: \_\_\_\_\_ Superintendent: \_\_\_\_\_